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THE INDOOR ARENA ICE ALLOCATION POLICY

THE CITY OF WINNIPEG
Parks and Recreation Department
ADOPTED BY COUNCIL ON JUNE 26, 1997
(Supercedes June 23, 1994)



SUBJECT:

THE INDOOR ARENA ICE ALLOCATION POLICY

CATEGORY: DEFINITION OF TERMS

APPROVED: JUNE 26, 1997

SUPERCEDES: JUNE 23, 1994

1. **Casual Rentals:**
Generally any group who rents "on a spot" basis and not on a seasonal basis.
2. **Community Youth Programs**
Ice skate programs for youth, ages 20 years and under*, run by community sport associations, community centres and the School Divisions (satisfying definition number 12) conducting sport activities recognized by the Parks and Recreation Department.

** Any exception to this age category is subject to approval by the Parks and Recreation Department.*
3. **Contract Rentals**
Any group, outside of definitions 1 and 2, renting a specific block of time on a contract basis for the duration of the season or concentrated time period.
4. **Community Centre Indoor Arenas**
Any indoor arena (natural or artificial ice) operated by a community centre.
5. **Figure Skating Clubs**
Refers to formally organized community sponsored figure skating clubs recognized by the Canadian Figure Skating Association (Manitoba Section) and/or local area associations conducting Department recognized figure skating programs.

Department Recognized Figure Skating Programs: Can Skate, Can Figure Skate, Competitive Figure Skating, Precision Skating, CFSA Test Stream.
6. **Major Hockey**
Formally organized and recognized high-level competitive hockey for participants 18 years and older, which includes, but is not limited to, the following leagues and associations:
Manitoba Major Junior Hockey, Canadian Amateur Hockey Association - Manitoba, Amateur Hockey Association.



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7. **Minor Hockey**
Formally organized and recognized by the Winnipeg Minor Hockey Association and/or local area associations.
8. **Parks and Recreation Department Programs, Co-sponsored Programs and Sanctioned Special Events**
Any program or special event operated, co-sponsored or sanctioned by the Parks and Recreation Department.
9. **Post Season**
Generally defined as March 1 to April 30.

Pre-Season
Generally defined as September 1 to September 30.

Regular Season
Generally defined as October 1 to February 29.

Summer Season
Generally defined as May 1 - August 31*.

** Any exception to these dates is subject to approval by the Parks and Recreation Department.*
10. **Prime Time Ice**
Those hours between 4:30 and 10:00 p.m., Monday through Friday and 7:00 a.m. - 10:00 p.m. Saturday and Sunday, October 1 to February 28. For the purpose of refining the definition of 'prime time ice', a booking commencing at 9:55 p.m. or earlier will be considered a prime time booking and will terminate no later than 11:00 p.m.
11. **Ringette**
Formally organized and recognized by the Winnipeg Ringette Association and/or local area associations.



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12. **School Division High School Ice Skate Programs**
Duly constituted, regularly scheduled inter-school ice skate programs sanctioned and supported by their respective School Division.
13. **Traditional Applicants in Good Standing**
Any applicant who has been granted ice in the previous year and remains in good standing through adherence to the policies, procedures, rules and regulations laid out by the Parks and Recreation Department in all areas of its programs and services.
14. **Speed Skating Programs**
Formally organized speed skating programs recognized by the Manitoba Speed Skating Association.



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**CATEGORY: SCHEDULE OF USER
GROUP PRIORITY**

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The following schedule of priorities shall be used on a city-wide basis to determine the allocation of prime time ice along the guidelines set out in the latter sections of this policy.

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| Priority No. 1 | Department Programs, Co-sponsored Programs and Sanctioned Special Events |
| Priority No. 2 | Community Youth Programs |
| Priority No. 3 | Major Hockey Team Games |
| Priority No. 4 | Major Hockey Team Practices (excluding Senior/Intermediate Major Hockey Teams) |
| Priority No. 5 | High School Hockey (first year entry teams sanctioned by their School Division) |
| Priority No. 6 | Contract Rentals - Adult Programs |
| Priority No. 7 | Major Hockey Team Practices, Seniors/Intermediate Hockey Teams |
| Priority No. 8 | Contract Rentals - Youth Programs |
| Priority No. 9 | Casual Rentals |



SUBJECT:

**THE INDOOR ARENA
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CATEGORY: ALLOCATION
GUIDELINES

APPROVED: JUNE 26, 1997

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1. Area Parks and Recreation offices, in consultation with the Central Booking Office, shall be allocated sufficient time to conduct their Learn to Skate programs, public skating and sanctioned special events.
- 2.1 The Central Booking Office shall allocate ice time on a "block basis" to local area associations that govern the individual community youth programs according to the number of teams registered in the previous year. The block will be determined by allocating 30 minutes of ice time per week for each minor hockey team, ringette team and sanctioned high school hockey team. **This calculation (i.e. 30 minutes per team) may be modified without notice should the Department's available inventory of ice time be reduced as the result of the loss of one or more arenas under its jurisdiction.** The local area associations and high school league(s) shall be charged with the responsibility of further breakdown and distribution of ice time for purpose of games, practices, clinics, etc.
- 2.2 For the purpose of this "block calculation", all minor hockey and ringette teams registered with a community centre which operates a community centre indoor arena will not be included in the over all "block ice calculation" to local minor hockey and ringette associations.
- 2.3 All community centre arenas will be required to provide a minimum of 30 minutes of ice time per week (to the appropriate minor hockey and ringette associations) for every team in their community centre in those associations with the intention that the community centre teams utilize that specific ice time. All community centres may, at their own discretion, allocate more than the required minimum ice time to their respective minor hockey and ringette associations. Community centres that operate indoor arenas with natural ice will be included in the "block" ice calculation between **December 15 and February 15**. At that time they will be subject to the Indoor Arena Ice Allocation Policy Guidelines.
- 2.4 A maximum allocation of 55% of all prime time ice available in all City operated arenas will apply as the upper limit for minor hockey, ringette and sanctioned school division high school hockey combined.
- 2.5 The Central Booking Office will require an official listing of all minor hockey teams, ringette teams, sanctioned school division high school hockey teams, figure skaters and speed skaters to be submitted no later than **January 15** for use in the formula.



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- 2.6 The sanctioned school division high school ice skate programs will be allocated ice time weekdays prior to 6:00 p.m.
- 2.7 Should a community youth program lose any "prime time" ice under this Policy, the Parks and Recreation Department shall, in consultation with users, determine which hours will be lost and reapportion the ice in a fair and equitable manner to the appropriate user groups.
3. Community figure skating clubs shall be allocated a "block" based on 30 minutes of prime time ice per week for each six skaters registered and participating in Department-recognized figure skating programs. **This calculation (i.e. 30 minutes per team) may be modified without notice should the Department's available inventory of ice time be reduced as the result of the loss of one or more arenas under its jurisdiction.**
4. The Winnipeg Minor Hockey Association and the Winnipeg Ringette League shall be requested to assign complete divisional play-offs to individual indoor arenas.
5. Each major team shall be allocated sufficient indoor ice time for pre-season use.
6. From September 25 - March 5, each major team shall be allocated three hour time slots for game purposes to a maximum of 26 home game dates per season.
7. During the regular season, each major team shall be allocated a maximum of one hour of prime time ice and one hour of non-prime time ice per week for practice purposes.
8. During the play-offs, each major team shall be allocated a sufficient number of time slots to complete their home play-off games.
- 9.1 No limits shall be placed on the number of minor teams (Manitoba Amateur Hockey Association, Canadian Amateur Hockey Association, Winnipeg Minor Hockey Association, Winnipeg Ringette League, Manitoba Ringette Association, and High School Hockey Leagues) entitled to use the City's arenas.
- 9.2 New applicants requesting major hockey status will require approval from the Committee on Protection, Parks and Culture.



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10. Contract rentals shall be co-ordinated on a city-wide basis according to the following priorities:
 1. Traditional prime time contracts
 2. Displaced prime-time contracts
 3. Traditional non-prime time applicants
 4. New applicants
11. The Central Booking Office shall, at the earliest possible date, identify the times available to contract rental users. Applicants will be advised that consideration of applications for contract ice will begin on June 1 of each year.
12. A review of the Indoor Arena Ice Allocation Policy will be done every three years by the Parks and Recreation Department in consultation with the indoor ice user groups as identified in the Policy.
13. The Parks and Recreation Department shall be authorized, with the intent and priorities established within this Policy, to utilize such administrative procedures and criteria as are necessary to optimize use of all arenas. In the event of any dispute between a Community Committee and the Central Booking Office with respect to the allocation of ice time under this Policy, it shall be directed to the Committee on Protection, Parks and Culture whose decision shall be final.
14. Any newly constructed or acquired indoor arena supported in part or in whole by the City of Winnipeg will be subject to the Indoor Arena Ice Allocation Policy.
15. That the proper officers of the City do all things necessary to implement the foregoing.